

**SOURCE SELECTION SENSITIVE
(WHEN COMPLETED)**

PAST PERFORMANCE QUESTIONNAIRE

1. IDENTIFICATION

a. Request For Proposal Number: _____

b. Contractor (Company/Division): _____

c. Contract Type:

- ☐ Firm Fixed Price
- ☐ Fixed Price Incentive
- ☐ Cost Plus Award Fee
- ☐ Cost Plus Incentive Fee
- ☐ Other: _____

d. Period of Performance: _____

e. Total Dollar Value: _____

f. Brief Description of Contracted item(s) or Service(s): _____

g. Evaluated By:

Name and Title: _____

Organization: _____

Signature: _____

Phone: _____

Date: _____

2. The above contractor has identified you or your company as a reference for past performance information. Please respond to the following questions.

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High Confidence	No contract non-conformances. Performance was/is effective and responsive without requiring use of Agency resources.
Significant Confidence	Non-conformances require(d) minor Agency resources to ensure achievement of contract requirements.
Confidence	Non-conformances require(d) major Agency resources to ensure achievement of contract requirements.
Little Confidence	Non-conformances compromise(d) the achievement of contract requirements, despite use of Agency resources.
Not Applicable	Question does not apply.

A. TECHNICAL ABILITY

1. Do you feel that the contractor delivered the service requested?

☐ **High Confidence** ☐ **Significant Confidence** ☐ **Confidence** ☐ **Little Confidence**

Comments:

2. Do you feel that the contractor applied the appropriate number of qualified personnel to assure support services were delivered on time and correctly the first time?

☐ **High Confidence** ☐ **Significant Confidence** ☐ **Confidence** ☐ **Little Confidence**

Comments:

3. Has the contractor demonstrated effective response to unscheduled aircraft servicing?

☐ **High Confidence** ☐ **Significant Confidence** ☐ **Confidence** ☐ **Little Confidence**

Comments:

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4. How well did the contractor demonstrate an understanding of the level of government safety coordination (federal and local) required for responsible areas?

☐ High Confidence ☐ Significant Confidence ☐ Confidence ☐ Little Confidence

Comments:

B. PROGRAM MANAGEMENT

1. Do you feel the contractor demonstrated that management personnel have adequate background, experience, and education to effectively manage the functions for which they have responsibility?

☐ High Confidence ☐ Significant Confidence ☐ Confidence ☐ Little Confidence

Comments:

2. Did the contractor conform to Statement of Work requirements with quality results?

☐ High Confidence ☐ Significant Confidence ☐ Confidence ☐ Little Confidence

Comments:

C. RESOURCE MANAGEMENT

1. If performance was required at other than 0800-1700 hours, how well did the contractor perform during off-hours?

☐ High Confidence ☐ Significant Confidence ☐ Confidence ☐ Little Confidence

Comments:

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2. Was the contractor able to successfully perform all Work Statement requirements with the resources described in their proposal?

☐ High Confidence ☐ Significant Confidence ☐ Confidence ☐ Little Confidence

Comments:

D. OVERALL PERFORMANCE

1. How would you rate the contractor's overall performance? Would you do business with this contractor again, if you have a choice?

☐ High Confidence ☐ Significant Confidence ☐ Confidence ☐ Little Confidence

Comments:

2. Were end users satisfied with the contractor's performance?

☐ High Confidence ☐ Significant Confidence ☐ Confidence ☐ Little Confidence

Comments:

3. What would you say are three of the contractor's strengths?

Comments:

1) _____

2) _____

3) _____

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4. What would you say are three of the contractor's weaknesses?

Comments:

1) _____

2) _____

3) _____